



## South East Forum Council

### Membership

Principals or their representatives able to speak on their institution's behalf shall be invited from the Forum's partner Colleges and HEIs to form a South East Forum Council. Membership will be restricted to one representative per institution. Other stakeholders may be invited to attend meetings of this group in an advisory capacity with observer status.

### Remit

The College and HEI members of the group (only) shall be responsible for:

- advising on and approving the Forum's Strategic Plan and Operational Plan;
- electing voting members of the Forum's Executive.

### Meetings

The South East Forum Council shall normally meet once a year in June. These meetings will be chaired by the Forum Chair (also Chair of the Executive Group).

### Voting

The Forum's partner Colleges and HEI shall have one vote per institution, with voting by the Principal or designated individual able to speak on the institution's behalf. If a vote is required on any matter, members will be notified of this in advance.